

# Duty Statement

Agency	Legal Aid NT	Work unit	Family Law Practice
Job title	Senior Solicitor	Designation	Senior Professional 1 (SP1)
Job type	Full time	Duration	2 Years
Salary	\$132,408 – \$147,919 plus Superannuation (salary packaging options available)	Location	Darwin
Position number	Supernumerary	Closing	10:00am Friday, 8 May 2026
Contact Officer	Human Resources on 08 8999 3000 or <a href="mailto:recruitment@legalaid.nt.gov.au">recruitment@legalaid.nt.gov.au</a>		
About the agency	<a href="http://www.legalaid.nt.gov.au">www.legalaid.nt.gov.au</a>		
Apply online	Please submit applications to <a href="mailto:recruitment@legalaid.nt.gov.au">recruitment@legalaid.nt.gov.au</a>		

## Information for applicants

To be considered for this position, applicants must attach a resume, a statement addressing the selection criteria (maximum 2 pages), and copies of your tertiary qualifications.

## Inclusion and diversity

Legal Aid NT values diversity. We encourage people from all diversity groups to apply for vacancies and accommodate people with disability by making reasonable workplace adjustments.

## About Legal Aid NT

Legal Aid NT is an independent statutory authority established under the *Legal Aid Act 1990 (NT)*. Our purpose is to ensure that people in the Northern Territory understand their legal rights and disadvantaged people have access to quality legal services, and to uphold a fair Northern Territory and national justice system.

## Primary objective

Under the direction of the Managing Solicitor of the Family Law Practice, provide and ensure the provision of high-quality legal advice, legal task assistance and duty lawyer services to clients in the areas of family law, domestic violence matters, child support and child protection.

## Key duties and responsibilities

1. Provide high quality legal advice and representation to clients, specialising in high level family law litigation including representing children as an Independent Children's Lawyer (ICL).
2. Provide advice and representation in associated domestic violence matters, child support and child protection, and appear as a solicitor and counsel in all courts as required, including final hearings of matters.
3. Ensure compliance with the *Legal Profession Act (NT)*, the *Legal Aid Act 1990 (NT)*, the Legal Aid Guidelines, and all legislation, subordinate legislation, professional standards, Rules of Court and Practice Directions applicable to the conduct of the legal practice.
4. As a member of a team, be responsible for a reasonable share of the file work undertaken by the practice and, in particular, assume conduct of those matters which are assigned to you by the Managing Solicitor including representing clients as duty solicitor or as solicitor-advocate, clinic advice sessions and at Legal Aid Family Law Conferences (dispute resolution).
5. Report to and provide support to the Managing Solicitor in the effective supervision and in-depth mentoring of more junior lawyers, as well as social and emotional support staff and administrative staff in the Legal Aid NT's Family Law Practice, including acting as Managing Solicitor of the Family Law Practice in the Managing Solicitor's absence.
6. Provide guidance and assistance to colleagues in relation to professional difficulties or concerns which arise in the course of the conduct of client matters including regional offices, as required.
7. Maintain effective file management systems and internal quality assurance procedures consistent with the administrative systems, procedures and policies utilised by Legal Aid NT.
8. Develop and maintain relationships with stakeholders and allied service providers and attend meetings and other events on behalf of Legal Aid NT, as required.
9. Participate in community legal education, law reform and policy initiatives as relevant
10. Occasional travel to regional offices and other localities to provide legal aid services, if required.

## Selection criteria

### Essential

1. Admission or eligibility for admission as a Barrister and Solicitor of the Supreme Court of the Northern Territory of Australia.
2. Significant experience in the practice of family law, including the conduct of interim and/or final hearings.
3. Demonstrated staff and practice management including proven capacity to train and supervise professional staff.
4. Demonstrated high level initiative, including the ability to work as a part of a team and independently with minimal supervision in undertaking tasks and addressing challenges, including the ability to deal with competing demands and meet deadlines.
5. Demonstrated ability to deliver high quality legal advice, assistance, and representation in a range of family law matters and undertake related advocacy, policy and law reform work.

6. Demonstrated knowledge and awareness of the issues impacting First Nations people and disadvantaged families in the NT including knowledge of current legal issues and the provision of legal services in the NT.
7. High level oral and written communication skills, the ability to communicate with people from diverse backgrounds including the use of interpreters to provide legal advice and representation.
8. Commitment to legal aid values and an understanding of Northern Territory justice issues and the legal assistance sector.

**Desirable**

1. 5 years experience in family law.
2. Eligibility for inclusion on Legal Aid NT's panel of independent children's lawyers

**Further Information**

- The successful applicant will be required to obtain and hold a Working with Children Clearance notice and undergo a criminal history check. A criminal history will not exclude an applicant from this position unless it is a relevant criminal history.
- The successful application must hold a current NT 'C' class driver's licence or the ability to obtain as per the requirements of the NT Motor Vehicle Registry (MVR) Road Users' Handbook.