



Women's Legal Service

JOB DESCRIPTION

DFSV Education & Clinical Support Officer

Location	Tennant Creek, Barkly Region
Position Status	Full-time
Hours of Work	Monday to Friday (8.30am – 5:00pm)
Duration	The position is subject to satisfactory completion of a 6 month probationary period and is subject to ongoing funding.
Other Conditions	Due to the nature and requirements of this role, applicants are required to be female. This position will involve partial co-location at Tennant Creek Hospital

Our Values

Responsive and trustworthy • Inclusive and empowering • Collaborative and accountable

Agency Overview

Central Australian Womens Legal Service delivers a holistic, culturally safe, trauma informed intensive service model across the Central Australia & Barkly regions.

At CAWLS we aspire for a future where women and their children are safe, living with dignity and respect. Our purpose is to help women in Central Australia and the Barkly Regions with their legal matters and other inter-connected issues; providing legal assistance, community legal education, and specialised support services for those affected by domestic violence.

CAWLS operates a Commonwealth funded Specialist Domestic Violence Unit and Health Justice Partnerships in Alice Springs and Tennant Creek. Through Health Justice Partnerships, CAWLS provides ongoing education and training for health service providers assisting them to identify and respond to disclosures of family violence.

CAWLS objectives are:

- To provide free and confidential legal assistance and wrap-around support;
- To increase legal literacy and understanding through the provision of legal education;
- To enable professionals to identify, support and refer victims of domestic violence to appropriate services;
- To advocate for law and policy reform seeking changes beneficial to our clients.

CAWLS is funded by the Commonwealth Attorney-General's Department, the National Indigenous Australians Agency and the Northern Territory Government.

Primary Objectives

The primary objectives of the role are to;

- Support implementation of the NT Health Clinical Guidelines for culturally safe DFSV practice within Tennant Creek Hospital.
- Contribute to building capacity of DFSV and Child Sexual Abuse (CSA) interventions in the health sector through delivery of training at Tennant Creek Hospital and to staff within selected primary health partner organisations across the Barkly Region.
- Work with the CAWLS Education Team to provide guidance and support to embed the principles underpinning the Northern Territory Government Risk Assessment and Management Framework (RAMF) into health practice at Tennant Creek Hospital and within selected primary health partner organisations.

Key Duties

Education, training and professional development duties

- Contribute to the development and delivery of training to enhance the capacity of



frontline health workers to identify and respond to disclosures of DFSV and Child Sexual Abuse within the hospital setting, and within select primary health settings.

- Guide and support the Hospital and select primary health partners in aligning practice and processes to reflect the principles underpinning the NT Risk Assessment Management Framework, including through enhanced referral pathways and support responses to better meet social emotional health and wellbeing needs of patients.
- Contribute to the provision of a secondary consultation service ensuring compliance with confidentiality management processes, trauma-informed principles and mandatory reporting obligations.
- Contribute to the ongoing evaluation of the NT Health Clinical Guideline and to the Local Link pilot program, including through collection and compilation of both qualitative and quantitative data.
- Work with the Education and Policy Manager and CAWLS Management Team for the overall success of the implementation of the NT Health Clinical Guidelines and Primary Health Network Local Link Pilot program, fulfilling obligations pursuant to funding agreements and ensuring the service is compliant with all regulatory requirements.

Salary and Conditions

- A competitive salary is offered depending on relevant qualifications and experience. Generous salary sacrificing is available.
- The Employer pays superannuation at 12%, six weeks annual leave, 12 days personal leave and other leave as per National Employment Standards.
- A supportive workplace dedicated to developing employee wellbeing and resilience.
- Excellent training and Professional Development opportunities.
- Relocation expenses are available for interstate candidates as per CAWLS policy.

Accountability

- The DFSV Educator and Clinical Support Officer will report to the Education and Policy Manager and/or Senior Management team.
- Employment is subject to the completion of a six-month probationary period, which may be extended.
- The employee will be subject to an annual performance review linked to objectives set out for the position.

Hours of Work

The position is offered as a full-time position (37.5 hours).

Out-of-hours work will occasionally be required as some training may need to be delivered in the evening. In addition, from time to time, there are meetings, workshops and functions that may be held out of hours.

Selection criteria

Essential:

1. A Bachelor degree in a relevant health discipline/social services or law and/or substantial experience operating within the DFSV sector.
2. Certificate IV in Training and Assessment (TAA40104 or TAE40110) or equivalent, and/or degree
3. Post graduate experience in providing contemporary advanced clinical services responding to domestic, family and sexual violence and demonstrated comprehensive understanding of culturally safe practice.
4. Demonstrated ability to plan, develop, implement and evaluate clinical education and training activities.



5. Demonstrated understanding of the dynamics of domestic, family and sexual violence as it affects women and children.
6. Experience as an adult educator and/or facilitator with excellent public speaking skills;
7. Well-developed communication, interpersonal skills, negotiation and conflict management skills, with experience working with multi-disciplinary team environment.
8. High level planning and time management skills including the demonstrated ability to prioritise and complete tasks within expected timeframes and an understanding of the principles of quality improvement and patient safety.
9. Personal commitment to reflection and self-care to build resilience and minimise the impact of vicarious trauma.
10. Current NT Driver's License, NT Ochre Card & Criminal History check (or the ability to obtain).

Desirable:

11. Familiarity with and experience implementing the NT DFSV Risk Assessment and Management Framework.
12. Experience delivering training to the health sector
13. Previous experience working in specialist DFSV service.
14. Demonstrated understanding of the health service sector and the legal sector.
15. Experience working with people from Culturally and Linguistically Diverse (CALD) / Aboriginal and Torres Strait Islander backgrounds.

Information for Applicants

All Cawls staff and volunteers are required to:

- Support and demonstrate Cawls values and ethics
- Act at all times in accordance with Cawls Code of Conduct, confidentiality agreement and policies which may be amended from time to time.
- Comply with Cawls Work Health Safety Policies and practices
- Support a child safe organisation, undertake a police check prior to commencement and hold a current NT ochre card at all times.
- Participate in yearly performance appraisal.

The application should include a cover letter to address the selection criteria, a detailed resume/CV, and two referees.

Apply via email: recruitment@cawls.com.au

For more information contact: Julianna Marshall
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recruitment@cawls.org.au