



Agency	Northern Territory Legal Aid Commission	Work unit	Darwin Criminal Law Practice
Job title	Crime Solicitor	Designation	Professional 2
Job type	Full time	Duration	12 Months
Salary	\$86,204 - \$103,377 plus, Superannuation (salary packaging options available)	Location	Darwin
Position number	010364	Closing	4pm Friday, 12 August 2022
Contact Officer	Human Resources on 08 8999 3000 or <a href="mailto:recruitment@legalaid.nt.gov.au">recruitment@legalaid.nt.gov.au</a>		
About the agency	<a href="http://www.legalaid.nt.gov.au">www.legalaid.nt.gov.au</a>		
Apply online	Please submit applications to <a href="mailto:recruitment@legalaid.nt.gov.au">recruitment@legalaid.nt.gov.au</a>		
<b>To be considered for this position, applicants must attach a resume/cv and a cover letter (maximum 2 pages)</b>			

### Context statement

The Northern Territory Legal Aid Commission (NTLAC) is an independent statutory authority established under the *Legal Aid Act 1990* (The Act). Our purpose is to ensure that people in the Northern Territory understand their legal rights and disadvantaged people have access to quality legal services, and to uphold a fair Northern Territory and national justice system.

### Primary objective

Under the supervision of the Darwin Practice Manager, provide high quality legal advice and representation to clients of NTLAC charged with criminal offences.

### Key duties and responsibilities

1. Deliver high quality legal advice and representation in a broad range of criminal law areas and appear in courts for people charged with criminal offences.
2. Ensure compliance with the *Legal Profession Act* (NT), the *Legal Aid Act* (NT) the Legal Aid Guidelines, and all legislation, subordinate legislation, professional standards, Rules of Court and Practice Directions applicable to the conduct of the legal practice.
3. As a member of the team, be responsible for a reasonable share of the file work undertaken by the office and, in particular, assume conduct of those matters which are assigned to you by the Managing Solicitor including a share of the duty lawyer and clinic advice services provided by the office.
4. Appear as solicitor and counsel as required in the Local Court and the Youth Justice Court to conduct bail applications, pleas, contested hearings, oral committals, and other matters as necessary and in regional courts as required; and in the Supreme Court of the Northern Territory to conduct bail applications, pleas, appeals (from the Local court); and to instruct, assist counsel and appear in the preparation and conduct of jury trials.
5. Maintain and improve professional standards by keeping up to date with developments in relevant areas of legal practice; participating in professional development activities in relevant areas of legal practice; and complying with the Continuing Professional Development requirements of the Law Society of the Northern Territory.
6. Maintain effective file and diary management systems, administrative systems and procedures and quality assurance procedures.
7. Attend internal Commission meetings and meetings with external agencies on behalf of the Criminal Law Practice of NTLAC as required.
8. Participate in law reform and policy initiatives as relevant.
9. Attend to the afterhours telephone duty roster as required.
10. Contribute generally to the efficient administration of the Commission.

### Selection criteria

#### Essential

1. Admission (or eligibility for admission) as a legal practitioner in the Northern Territory.
2. A minimum of 2 years post-admission experience in criminal law, including the conduct of contested hearings.
3. Demonstrated high level initiative including the ability to work as a part of a team with minimal supervision in undertaking tasks and addressing challenges, including the ability to deal with competing demands and complex matters.
4. Demonstrated ability to deliver high quality legal advice, assistance and representation in a range of criminal law matters and undertake related advocacy, policy and law reform work.
5. Demonstrated knowledge of current legal and policy issues within youth justice and the challenges affecting disadvantaged people in the NT generally, in the provision of legal services.
6. Knowledge of youth justice practice and procedure and experience in advising and representing clients in youth justice matters.

7. High level oral and written communication skills, the ability to communicate with people from diverse backgrounds and clients with complex needs, including the use of interpreters to provide legal advice and representation
8. Commitment to legal aid values and an understanding of Northern Territory justice issues and the legal assistance sector.
9. Hold a current 'C' Class NT Driver's License.

**Additional Position Requirements**

- The successful applicant will be required to obtain and hold a Working with Children Clearance notice and undergo a criminal history check. A criminal history will not exclude an applicant from this position unless it is a relevant criminal history.