



## **Paralegal & Solicitor – Family Law – Multiple Temporary Positions up to 2025 and Talent Pool – Various Locations – Full-time**

Are you looking for innovative, interesting work in a multi-disciplinary team? Are you committed to helping the most vulnerable members of our communities? Are flexible work arrangements and training, development, and mentoring opportunities important to you?

We are looking for paralegals and lawyers at various experience levels to join our three specialist family law services. We have offices in different locations and provide face-to-face and 'virtual' services to people across NSW.

Our **Family Law Service for Aboriginal Communities (FamAC)** provides outreach, casework, community legal education and duty services at court to Aboriginal and Torres Strait Islander communities.

The team also:

- supports and trains our other family law and care and protection lawyers who work with Aboriginal and Torres Strait Islander families
- advocates on systemic issues that affect those families

Our **Domestic Violence Unit (DVU)** is a specialist team of lawyers, specialist domestic violence case workers, mental health workers and financial counsellors who work together to help clients who have experienced domestic and family violence with their legal and other needs.

We use a trauma-informed approach to provide advice and assistance, duty services at court, some complex casework and community legal education.

Our **Early Intervention Unit (EIU)** helps our high priority clients, including Aboriginal and Torres Strait Islander and culturally and linguistically diverse people, sort out their family law and care and protection legal issues.

We provide duty services at all NSW registries of the Federal Circuit and Family Court of Australia. We also give advice and assistance at over 30 outreach locations each month and provide community legal education across the state.

## About us

We are the largest legal aid agency in Australia. We have an office in Central Sydney and 28 offices in metropolitan and regional centres in NSW — including 2 ‘satellite’ offices at Walgett and Bourke. We also have several specialist services and advice clinics.

If you work with us, you’ll work with people with disabilities, people from culturally and linguistically diverse backgrounds, women and children, Indigenous people and people with mental illness who may need help to enforce and defend their rights.

## How to apply

Please view the full adverts, essential requirements, and role descriptions via the links below:

- [Paralegal – Family Law \(DVU\) – Dubbo - Temporary position and Talent Pool - 000091XX](#)
- [Solicitor I-III – Family Law – Multiple temporary positions and Talent Pool – 000091XY](#)
- [Aboriginal Identified - Solicitor I-III – Family Law \(FamAC\) – Temporary position and Talent Pool – 000091XZ](#)
- [Solicitor IV – Family Law – Multiple temporary positions and Talent Pool – 000091Y0](#)
- [Aboriginal Identified - Solicitor IV – Family Law \(FamAC\) - Lismore – Temporary position and Talent Pool - 000092LC](#)
- [Senior Solicitor V – Family Law \(FamAC & DVU\) – Multiple temporary positions and Talent Pool - 000091Y1](#)

If the above links do not work, you can also view them (and some other Legal Aid NSW vacancies) [here](#).

You MUST submit your application online through [www.iworkfor.nsw.gov.au](http://www.iworkfor.nsw.gov.au) to be considered. Late applications will not be accepted.

**Applications close on Sunday 21 August 2022 [11:59pm].**

## Aboriginal people are encouraged to apply

Adverts 000091XX, 000091XY, 000091Y0, and 000091Y1 are open to all applicants, but Aboriginal people are encouraged to apply.

000091XZ and 000092LC are Aboriginal Identified recruitments. Applicants must identify as Aboriginal and/or Torres Strait Islander to apply.

The pre-screening questions ask if you identify as Aboriginal and/or Torres Strait Islander. Aboriginality is defined by descent through parentage, identification as being Aboriginal and being accepted in the community as such.

If you are an Australian Aboriginal or Torres Strait Islander person and are thinking about applying, you can contact our Aboriginal Services Branch at [aboriginalservices@legalaid.nsw.gov.au](mailto:aboriginalservices@legalaid.nsw.gov.au) to arrange a confidential conversation about any questions you may have.

### We are committed to diversity and inclusion

We want people with diverse backgrounds to apply — including people with disability, Aboriginal and Torres Strait Islander people, the LGBTQI+ community, culturally diverse people, and other diverse communities.

We are committed to providing culturally safe workplaces, practices and services to Aboriginal and Torres Strait Islander people and communities. We strive to be an organisation where Aboriginal people want to work, where we value Aboriginal voices and culture.

We acknowledge, support, and accommodate the diverse access needs of people with visible and invisible disabilities.

If you need a reasonable adjustment to participate in the recruitment process, or you'd like information about what we can do to help you, please contact our team at [erecruitment@legalaid.nsw.gov.au](mailto:erecruitment@legalaid.nsw.gov.au).

### Other information

We'll use a few different assessment techniques in the recruitment process to help us assess your capability and suitability for the role.

We may conduct interviews and assessments by video, telephone, Microsoft Teams meetings or other methods.

We'll use this recruitment to fill any current vacancies we have, and also to create a Talent pool we can draw from to fill any similar temporary or ongoing vacancies that may arise over the next 18 months.

Here is some other information to help you prepare your application:

- [Applying for a Role](#)
- [Working at Legal Aid NSW](#)
- Temporary vacancies up to 2025 at 35hpw at various locations
- A talent pool will also be created for future temp and ongoing vacancies
- Contact person for enquiries:
  - FamAC – Bianca Dufty on 02 9407 2941 or [bianca.dufty@legalaid.nsw.gov.au](mailto:bianca.dufty@legalaid.nsw.gov.au)
  - DVU – Anna Baltins on 1800 979 529 or [anna.baltins@legalaid.nsw.gov.au](mailto:anna.baltins@legalaid.nsw.gov.au)
  - EIU – Ruth Pilkinton on 1800 551 589 or [ruth.pilkinton@legalaid.nsw.gov.au](mailto:ruth.pilkinton@legalaid.nsw.gov.au)
- Closing Date: Sunday 21 August 2022 [11:59pm]